



Palm Lake Village

1515 County Road One, Dunedin, FL 34698

Phone: 727.733.8880

Fax: 727.736.0129

www.PinellasHousing.com

Application Instructions

*Please carefully follow these instructions as incomplete applications will **not** be accepted or processed.*

*This is **not** a Housing Choice Voucher or Public Housing application and **cannot** be used for the housing assistance payments programs.*

1. To be qualified for admission an applicant must:

- Meet the HUD requirements on citizenship or immigration status.
- To meet or exceed the Applicant Selection Criteria, all applicants must:
 - Be 55 years of age or older
 - Meet the minimum monthly income requirements and not exceed the maximum, as shown on the cover page.
 - Not have had a lease terminated by any federally assisted housing payments program in the past twelve (12) months.
 - Not have any evictions less than 1 year.
 - Not have any foreclosures that are still being processed, it must be completed.
 - Not have any bankruptcies reported or it's been 7 full years since bankruptcy was discharged.
 - Not have any unpaid Government liens or judgements.
 - Not have any unpaid monies owed to any federally funded housing payments program.
 - Pass the credit and criminal background check.
- Provide copies of the following, submitted with application:
 - Current photo identification: Driver's License, State Identification card or Passport.
 - Provide copy of Social Security Card for all family members.
 - Provide copy of proof of income:
 - current social security benefit letter and/or
 - current pension letter and/or
 - last 4 consecutive paychecks/stubs
 - Provide copies of 3 months of current, consecutive bank statements.
- Be able and willing to comply with the Palm Lake Village Housing Corporation lease.
- Not be engaged in any criminal activity that threatens the life, health, safety, possessions, or right to peaceful enjoyment of other residents and not be engaged in any drug related criminal activity.

The Palm Lake Village Housing Corporation is an equal housing provider operated by the Pinellas County Housing Authority.





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Questionnaire

1. Do you have a pet? Yes No

Type: _____ Breed: _____ Weight: _____

2. Do you currently have a lease? Yes No

When does the lease end? _____

3. Would you or could you break your lease? Yes No

4. Are you required to provide thirty (30) day notice to your current landlord? Yes No

5. Can you move in with two (2) weeks or less notice? Yes No

6. Which waiting list would you like to be on? Must check all that you are interested in.

- 1-bedroom Traditional (non-remodeled) apartment
- 1-bedroom Remodeled Apartment
- 2-bedroom Traditional (non-remodeled) apartment
- 2-bedroom Remodeled Apartment

7. Do you have a preference of middle or end unit? Yes (end / middle, **circle one**) No
please note wait time will be longer based on apartment availability

8. Before you turn the application in, make sure:

- 1- The application has been filled out completely.**
- 2- All requested documentation is included with the application.**
- 3- The \$75 money order or bank cashier's check is included.**

The application will be considered incomplete and mailed back to you if anything is missing.

Once the application has been received in full, we will time date stamp it and it will be entered in our system. Once the application has been approved you will receive a phone call from the Office that you were approved. If you are denied, then you will receive a letter of denial with the reason.

It is your responsibility to update us, in writing, if your phone number or address has changed. Information will not be accepted via telephone.

